



# *City of South Pasadena*

7047 SUNSET DRIVE SOUTH  
SOUTH PASADENA, FLORIDA 33707  
PH: (727) 347-4171 FAX: (727) 345-0518  
WWW.MYSOUTHPASADENA.COM

## **A G E N D A**

AGENDA MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, DECEMBER 2, 2025  
COMMISSION CHAMBERS 9:00 A.M.

CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE  
ROLL CALL

## **PROPOSED AGENDA FOR THE TUESDAY, DECEMBER 9, 2025 REGULAR COMMISSION MEETING**

### **DISCUSSION ITEMS**

#### **PUBLIC HEARING**

1. ORDINANCE NO. 2025-06 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY INCREASING APPROPRIATIONS FOR HURRICANE HELENE AND MILTON STORM DAMAGE COSTS ESTIMATED AT \$1,705,355 FOR ALL FUNDS; BY INCREASING REVENUES RECEIVED FROM FLOOD INSURANCE POLICIES TOTALING \$764,200, BY REMOVING \$9,500 IN BUDGETED REVENUE FOR HIBISCUS HALL RENTAL INCOME DUE TO CLOSING OF HALL FROM STORM DAMAGE; BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$138,090 FOR EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; BY ADJUSTING SEWER FUND FEES AND PROCESSING COSTS TO REFLECT REDUCED ACTIVITY DUE TO HURRICANES; AND BY DECREASING APPROPRIATIONS CAPITAL IMPROVEMENTS - PAVING BY \$190,000 TO REFLECT UNUSED FUNDS; PROVIDING FOR AN EFFECTIVE DATE - SECOND AND FINAL READING - NEIDINGER.
2. ORDINANCE NO. 2025-07 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ARTICLE III, CHAPTER 180, FIRE FIGHTERS' PENSION FUND ASSESSMENT, SECTION 9 - FIRE FIGHTERS' RETIREMENT SYSTEM, SUBSECTION (F) (1), (F) (3) AND

AGENDA MEETING

TUESDAY, DECEMBER 2, 2025 - 9:00 A.M.

SUBSECTION (I) (1); PROVIDING FOR SEVERABILITY, AND  
PROVIDING FOR AN EFFECTIVE DATE - SECOND AND FINAL READING  
- THOMPSON.

**UNFINISHED BUSINESS**

NONE

**CONSENT AGENDA**

Resolutions and Motions of a non-controversial nature may be placed on the Consent Agenda. One motion for approval is required to pass the entire Consent Agenda; however, any item(s) may be removed prior to motion for approval.

3. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF  
NOVEMBER 2025 ON FILE IN CITY CLERK'S OFFICE  
AGENDA MEETING, NOVEMBER 4, 2025; ADMINISTRATIVE WORKSHOP,  
NOVEMBER 4, 2025; AND REGULAR COMMISSION MEETING, NOVEMBER  
10, 2025.

**NEW BUSINESS**

NONE

ADJOURN

This meeting is open to the public. Ordinances may be inspected by the public in the office of the City Clerk at City Hall from 8:00 a.m. to 4:00 p.m. Monday through Friday with the exception of holidays. Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of South Pasadena is committed to providing reasonable accommodation for access for the disabled. In accordance with the Americans with Disabilities Act and F.S. 286.26, anyone needing assistance with regard to this meeting should contact the City Clerk's Office in writing at least 48 hours prior to the meeting. For more information or assistance please contact the City Clerk's office at 727-347-4171.

CITY OF SOUTH PASADENA



AGENDA SUBMITTAL FORM

---

Ordinance: NO. 2025-06 Date Submitted: 11/26/2025

Resolution: Agenda Meeting Date: 12/02/2025

Motion: Regular Meeting Date: 12/09/2025

Information Only Submitted By: COMM. NEIDINGER

No Action Needed: Written By:

Discussion:

---

**Subject Title:** (If Ordinance or Resolution, state number and title in full.)

ORDINANCE NO. 2025-06 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY INCREASING APPROPRIATIONS FOR HURRICANE HELENE AND MILTON STORM DAMAGE COSTS ESTIMATED AT \$1,705,355 FOR ALL FUNDS; BY INCREASING REVENUES RECEIVED FROM FLOOD INSURANCE POLICIES TOTALING \$764,200, BY REMOVING \$9,500 IN BUDGETED REVENUE FOR HIBISCUS HALL RENTAL INCOME DUE TO CLOSING OF HALL FROM STORM DAMAGE; BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$138,090 FOR EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; BY ADJUSTING SEWER FUND FEES AND PROCESSING COSTS TO REFLECT REDUCED ACTIVITY DUE TO HURRICANES; AND BY DECREASING APPROPRIATIONS CAPITAL IMPROVEMENTS - PAVING BY \$190,000 TO REFLECT UNUSED FUNDS; PROVIDING FOR AN EFFECTIVE DATE.

---

**Motion Proposed:**

TO PASS ORDINANCE NO. 2025-06 ON FIRST READING OCTOBER 14, 2025

TO PASS AND ADOPT ORDINANCE NO. 2025-06 ON SECOND AND FINAL READING

---

SUBMIT ORIGINAL TO CITY CLERK FOR INCLUSION ON AGENDA BY WEDNESDAY.

ORDINANCE NO. 2025-06

AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY INCREASING APPROPRIATIONS FOR HURRICANE HELENE AND MILTON STORM DAMAGE COSTS ESTIMATED AT \$1,705,355 FOR ALL FUNDS; BY INCREASING REVENUES RECEIVED FROM FLOOD INSURANCE POLICIES TOTALING \$764,200, BY REMOVING \$9,500 IN BUDGETED REVENUE FOR HIBISCUS HALL RENTAL INCOME DUE TO CLOSING OF HALL FROM STORM DAMAGE; BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$138,090 FOR EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; BY ADJUSTING SEWER FUND FEES AND PROCESSING COSTS TO REFLECT REDUCED ACTIVITY DUE TO HURRICANES; AND BY DECREASING APPROPRIATIONS CAPITAL IMPROVEMENTS - PAVING BY \$190,000 TO REFLECT UNUSED FUNDS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Hibiscus Hall has been closed for use due to flood damage caused by Hurricanes Helene and Milton since October 2024 and no event rental income has been collected for most of the year, and

WHEREAS, only \$500 in rents has been collected in fiscal 2025 against a \$10,000 budget, and

WHEREAS, Finance has recommended the reduction of the General Fund Rental Income budget by \$9,500, and

WHEREAS, the City's General Fund has incurred approximately \$163,005 in overtime wages and benefits related to hurricane related labor for manning the Emergency Operations Center, performing storm-related inspections and assessments, and managing FEMA/insurance reimbursement requests, and

WHEREAS, the City's General Fund has incurred \$1,006,050 of storm-related costs including approximately \$725,076 for debris hauling and monitoring, \$203,790 for Comfort Hygiene Stations for public use, and various other repair costs, and

WHEREAS, the City has incurred approximately \$450,000 in its Capital Improvements Fund for damaged equipment and infrastructure and approximately \$86,300 in its Sewer Enterprise Fund for lift station repairs caused by hurricane damage, and

WHEREAS, in April 2025 the City collected flood insurance reimbursements totaling approximately \$704,500 in its Capital Improvements Fund for City Hall (Hibiscus Hall), Public Works shop buildings and the retired Fire Station and approximately \$59,700 in its Sewer Enterprise Fund for Flood damage to Lift Station #1, and

WHEREAS, the Finance Department recommends adding a revenue category to the Budget Ordinance for Other Revenue Sources - Insurance Reimbursements, and

WHEREAS, the Finance Department has recommended increasing appropriations by \$1,705,355 for these hurricane-related costs in the General, Capital Improvements and Sewer Funds and increasing the revenue budget for insurance proceeds collected to date in the Capital Improvements and Sewer Enterprise Funds, and

WHEREAS, the Finance Director requested, and the Commission approved, additional overtime funding in the amount of \$3,800 (plus taxes) to complete the City's 2024 Audit and 2026 Budget at the June 3, 2025 administrative workshop, and

WHEREAS, at the May 20, 2025 administrative workshop, the City Commission approved Public Works Director, Shawn Shimko's request to move the purchase of a new aerial bucket truck from the fiscal 2027 capital budget to the current fiscal year, and

WHEREAS, the purchase price for the new 2024 Ford F-350 aerial bucket truck came in at \$131,043, but Finance has determined that only a \$117,000 increase in the budget is necessary due to unused funding in the vehicle purchase budget, and

WHEREAS, the 2025 capital budget included \$112,750 for Bunker Gear in the Fire Department budget, but did not include bunker gear for the firefighters assigned to the EMS Departmental budget, and

WHEREAS, expenditures for bunker gear totals \$71,795 and \$33,988 for the Fire and EMS Departments respectively, and

WHEREAS, the EMS Department has incurred additional capital costs of \$2,549, and

WHEREAS, the Finance Department recommends transferring \$20,000 from the Fire Capital Outlay - Equipment (bunker gear) budget to the EMS Capital Outlay - Equipment budget and increasing the EMS Capital Outlay - Equipment appropriation by an additional \$17,000, and

WHEREAS, Hurricanes Helene and Milton damage to residences and commercial businesses in the city has diminished the customer use of water and sewer services, and

WHEREAS, Sewer processing volumes for fiscal 2025 are 67.4% of the fiscal 2024 volumes or 136.4 million gallons for 2025 compared to 202.4 million gallons for 2024, and

WHEREAS, the Finance Department recommends decreasing the Sewer Fee Revenue budget by \$320,000 and decreasing Sewer Processing Fee Expenditures by \$350,000, and

WHEREAS, the Finance Department recommends transferring \$108,000 from the Sewer Slip Lining budget to the Sewer Additions budget to properly categorize TLC Diversified projects for Lift Station #1 rehabilitation costing \$93,107 and Manhole #52 rehabilitation costing \$17,282, and

WHEREAS, approximately \$86,300 in unbudgeted Hurricane Helene damage costs were incurred in the Sewer Fund, including \$59,673 for pumps, \$9,999 to pump Lift Station #1 and the balance on repairs to Lift Stations 1, 2, and 5, and

WHEREAS, the fiscal 2025 fiscal budget includes \$280,000 for paving projects which includes projects that will be moved forward in the five-year plan, and

WHEREAS, the Public Works Department has determined that it will need only \$90,000 for the Sunset Drive Paving Project and a small emergency reserve and, therefore, recommends removing \$190,000 from the fiscal 2025 capital budget for use in future years.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of South Pasadena, Florida:

SECTION 1. Section 1 of Ordinance No. 2024-05 is hereby amended as follows:

1. General Fund Appropriations - General Government is hereby increased by \$24,060 from \$1,550,240 to \$1,574,300, and
2. General Fund Appropriations - Public Safety is hereby increased by \$89,495 from \$5,826,030 to \$5,915,525, and
3. General Fund Appropriations - Physical Environment is hereby increased by \$1,006,050 from \$12,000 to \$1,018,050, and

4. General Fund Appropriations - Transportation is hereby increased by \$53,540 from \$1,201,335 to \$1,254,875, and
5. General Fund - Total Appropriations and Transfers is hereby increased by \$1,173,145 from \$9,361,780 to \$10,534,925, and
6. General Fund - Reserves is hereby decreased by \$140,645 from \$140,645 to \$0, and
7. General Fund - Total Appropriations, Transfers and Reserves is hereby increased by \$1,032,500 from \$9,502,425 to \$10,534,925, and
8. General Fund - Miscellaneous Revenues is decreased by \$9,500 from \$259,100 to \$249,600, and
9. General Fund - Appropriated Fund Balance is hereby increased \$1,042,000 from \$0 to \$1,042,000, and
10. General Fund - Total Estimated Revenues, Transfers and Fund Balance is hereby increased by \$1,032,500 from \$9,502,425 to \$10,534,925, and
11. Capital Improvements Fund Appropriations - Public Safety is hereby increased by \$17,000 from \$1,239,240 to \$1,256,240, and
12. Capital Improvements Fund Appropriations - Public works/ Transportation is hereby increased \$377,000 from \$531,950 to \$908,950, and
13. Capital Improvements Fund - Total Appropriations and Transfers is hereby increased \$394,000 from \$3,822,425 to \$4,216,425, and
14. Capital Improvements Fund - Total Appropriations, Transfers and Reserves are hereby increased by \$394,000 from \$3,822,425 to \$4,216,425, and
15. Capital Improvements Fund - Other Revenue Sources is hereby increased by \$704,500 from \$0 to \$704,500, and
16. Capital Improvements Fund - Fund Balance is hereby decreased by \$310,500 from \$1,438,625 to \$1,128,125, and
17. Capital Improvements Fund - Total Estimated Revenue, Transfers and Fund Balance is hereby increased by \$394,000 from \$3,822,425 to \$4,216,425, and
18. Enterprise Funds Appropriations - Physical Environment is hereby decreased by \$263,700 from \$2,174,725 to \$1,911,025, and
19. Total Enterprise Funds - Appropriations and Transfers are hereby decreased by \$263,700 from \$2,174,725 to \$1,911,025, and
20. Enterprise Funds - Reserves are hereby increased by \$3,400 from \$170,105 to \$173,505, and
21. Total Enterprise Funds - Appropriations, Transfers and Reserves are hereby decreased by \$260,300 from \$2,344,830 to \$2,084,530, and

22. Enterprise Funds - User Fees is hereby decreased by \$320,000 from \$2,189,230 to \$1,869,230, and
23. Enterprise Funds - Other Revenue Sources are hereby increased by \$59,700 from \$0 to \$59,700, and
24. Enterprise Funds Total Estimated Revenues, Transfers and Fund Balances are hereby decreased by \$260,300 from \$2,344,830 to \$2,084,530.

SECTION 2. Effective Date. This ordinance shall become effective immediately upon final passage.

---

Arthur Penny, Mayor

ATTEST:

---

Carley Lewis, City Clerk

PASSED ON FIRST READING \_\_\_\_\_ OCTOBER 14<sup>TH</sup> \_\_\_\_\_, 2025.

PASSED ON SECOND AND FINAL READING \_\_\_\_\_, 2025.

THIS IS TO CERTIFY THAT I, the undersigned City Clerk did cause the noticing of the above ordinance in accordance with Chapter 166.041 of the Florida Statutes.

---

Carley Lewis, City Clerk



THIS ORDINANCE HAS BEEN APPROVED AS TO FORM AND CONTENT BY THE  
CITY ATTORNEY.

---

City Attorney

CITY OF SOUTH PASADENA



AGENDA SUBMITTAL FORM

---

Ordinance: NO. 2025-07 Date Submitted: 11/26/2025  
Resolution: Agenda Meeting Date: 12/02/2025  
Motion: Regular Meeting Date: 12/09/2025  
Information Only Submitted By: COMM. THOMPSON  
No Action Needed: Written By:  
Discussion:

---

**Subject Title:** (If Ordinance or Resolution, state number and title in full.)

ORDINANCE NO. 2025-07 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ARTICLE III, CHAPTER 180, FIRE FIGHTERS' PENSION FUND ASSESSMENT, SECTION 9 - FIRE FIGHTERS' RETIREMENT SYSTEM, SUBSECTION (F)(1), (F)(3) AND SUBSECTION (I)(1); PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

---

**Motion Proposed:**

TO PASS ORDINANCE NO. 2025-07 ON FIRST READING NOVEMBER 10, 2025  
TO PASS AND ADOPT ORDINANCE NO. 2025-07 ON SECOND AND FINAL READING

---

SUBMIT ORIGINAL TO CITY CLERK FOR INCLUSION ON AGENDA BY WEDNESDAY.

**ORDINANCE NO. 2025-07**

**AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ARTICLE III, CHAPTER 180, FIRE FIGHTERS' PENSION FUND ASSESSMENT, SECTION 9 – FIRE FIGHTERS' RETIREMENT SYSTEM, SUBSECTION (F)(1), (F)(3) AND SUBSECTION (I)(1); PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of South Pasadena (the “City”) and The St. Petersburg Association of Firefighters Local 747, IAFF have entered into a labor agreement as approved by the City on September 8, 2025; and

**WHEREAS**, the Agreement includes modifications to the Firefighters' Pension Plan as codified in Article III, Chapter 180 of the City Code of Ordinances; and

**WHEREAS**, the Firefighters' Pension Board of Trustees has reviewed and recommended adoption of the changes in this Ordinance on October 15, 2025; and

**WHEREAS**, it is necessary to amend the City Code to bring it into conformity with the terms of the Agreement; and

**WHEREAS**, nothing contained herein is intended to nor shall have the effect of reducing vested accrued benefits of members or members beneficiaries;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SOUTH PASADENA, FLORIDA:**

**SECTION 1: ADOPTION OF FINDINGS.** The above recitals represent the legislative findings of the City of South Pasadena, Florida, relative to the provisions of this Ordinance and are fully incorporated herein by reference.

**SECTION 2. AMENDMENT OF FIREFIGHTERS' PENSION PLAN.** Sec. 180-9. **Fire fighters' retirement system.**

\*\*\*\*\*

F. Benefit amounts and eligibility.

- (1) Normal retirement age and date. Prior to October 1, 2025, a member's normal retirement age is the earlier of the attainment of age 52 and the completion of 25 years of credited service or attainment of age 55 and the completion of 10 years of credited service. Effective on or after October 1, 2025, a member's normal retirement age is determined as of the earlier of the completion of 25 years of credited service regardless of age, the attainment of age 50 and the completion of 10 years of credited

service, or the attainment of age 55. Each member shall become 100% vested in his accrued benefit at normal retirement age. A member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the City after attaining normal retirement age.

\*\*\*\*\*

- (3) Early retirement date. Prior to October 1, 2025, a member may retire on his early retirement date which shall be the first of any month coincident with or next following the attainment of age 50 and the completion of 10 years of credited service. Early retirement under the system is retirement from employment with the City on or after the early retirement date and prior to the normal retirement date. Effective on or after October 1, 2025, a member may no longer retire under the early retirement provisions of the system.

\*\*\*\*\*

- I. Vesting. If a member terminates his employment as a firefighter, either voluntarily or by discharge, and is not eligible for any other benefits under this system, the member shall be entitled to the following:

- (1) If a member has less than 10 years credited service upon termination, the member shall be entitled to a refund of his accumulated contributions or the member may leave it deposited with the Fund. Effective on or after October 1, 2025, if a member has less than 10 years of credited service upon termination and has attained the age of 55, the member shall be entitled to a monthly retirement benefit, determined in the same manner as for normal retirement and based upon the member's credited service, average final compensation and the benefit accrual rate as of the date of termination, payable to him commencing at the member's otherwise normal retirement date, provided he does not elect to withdraw his accumulated contributions and provided the member survives to his otherwise normal retirement date.

\*\*\*\*\*

**SECTION 3. NO OTHER AMENDMENTS.** Except as specifically set forth herein, the remainder of Article III, Chapter 180 of the City Code of Ordinances governing the Firefighters' Pension Plan shall remain as is.

**SECTION 4. SEVERANCE.** If any section, subsection, sentence, clause, phrase or portion of this ordinance, or application hereof, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion or application hereof.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall be effective immediately upon final passage and enactment.

---

Arthur Penny, Mayor

ATTEST:

---

Carley Lewis, City Clerk

PASSED ON FIRST READING \_\_\_\_\_ NOVEMBER 10<sup>TH</sup> \_\_\_\_\_, 2025.

PASSED AND ADOPTED ON SECOND AND FINAL READING \_\_\_\_\_, 2025.

THIS IS TO CERTIFY THAT I, the undersigned City Clerk did cause the noticing of the above ordinance in accordance with Chapter 166.041 of the Florida Statutes.

---

Carley Lewis, City Clerk

THIS ORDINANCE HAS BEEN APPROVED AS TO FORM AND CONTENT BY THE CITY ATTORNEY.

---

City Attorney

3. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF  
NOVEMBER 2025 ON FILE IN CITY CLERK'S OFFICE

---

AGENDA MEETING, NOVEMBER 4, 2025; ADMINISTRATIVE WORKSHOP,  
NOVEMBER 4, 2025; AND REGULAR COMMISSION MEETING, NOVEMBER  
10, 2025.